



Republic of the Philippines
Department of Migrant Workers
OVERSEAS WORKERS WELFARE ADMINISTRATION
Regional Welfare Office I
2nd floor Kenny Plaza Building, Quezon Avenue
City of San Fernando, La Union

REQUEST FOR PRICE QUOTATION

PR No: 2025-02-140

Date: 02/19/2025

Gentlemen:

Please quote your **LOWEST NET PRICES, TAXES INCLUDE**, on the items mentioned below and submit your **SEALED QUOTATION** to the Overseas Workers Welfare Administration- Regional Welfare Office I (OWWA RWOI) at 2ND/3RD Floor, Kenny Plaza. Building, Quezon Avenue, City of San Fernando, La Union not later than **FEBRUARY 26, 2025; 4PM** at which date and time all submitted quotation shall be opened.

We reserve the right to reject any or all bids/quotations.

Very truly yours,

MARISSA C. NABOYE

BAC CHAIRMAN

No.	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	SERVICE /LOT	<p>PROVISION OF MEALS, VENUE AND HOTEL ACCOMMODATION FOR THE CONDUCT OF OFC CONGRESS: REGIONAL OFC CONGRESS 2025: BUILDING STRONGER OFW FAMILY CIRCLES FOR A RESILIENT FUTURE ON MARCH 25-27, 2025</p> <p>Place of Delivery: Within Ilocos Norte</p> <p><u>ACCOMMODATION</u> <u>DATE: March 25-27, 2025 (2D 2N)</u></p> <p><u>March 25, 2025</u> (Day 1) Rooms good for 80 pax [OFC-60 pax + OWWA Facilitators- 20 pax]</p> <p><u>March 26, 2025</u> (Day 2) Additional rooms good for 44 pax [OFC-40 pax + Guest/VIPs- 4 pax]</p> <p>*Breakfast included</p> <p><u>FOOD AND VENUE</u> <u>DATE: March 25-27, 2025</u></p> <p><u>March 25, 2025</u> (Day 1) : Dinner (for 80 pax)</p>		

			<p>March 26, 2025 (Day 2): Full board meals AM Snacks (for 124 pax) Lunch (for 124 pax) PM Snacks (for 124 pax) Dinner (for 124 pax)</p> <p>March 27, 2025 (Day 3) AM Snacks (for 124 pax) Lunch (for 124 pax)</p> <p>Inclusions: Use of activity area for social with assorted pica-pica and drinks good for 124 pax *Overflowing coffee and water *Use of the following amenities: -Function Hall and related facilities -Tables, Chairs, Secretariat & Presidential table -Philippine flag and Pole -Stable internet connection -Sound system, microphone, LCD projector, wifi, etc.</p>		
			<p>QUOTED PRICES MUST BE INCLUSIVE OF TAXES, DELIVERY FEES AND OTHER RELATED COSTS.</p> <p>PROPOSAL/QUOTATION SUBMITTED WITHOUT SIGNATURE OF THE AUTHORIZED SIGNATORY SHALL BE TREATED INVALID AND SHALL BE CONSIDERED DISQUALIFIED.</p> <p>ADDITIONAL DOCUMENTARY REQUIREMENTS MUST BE SUBMITTED UPON SUBMISSION OF OFFER:</p> <ol style="list-style-type: none"> 1. PhilGEPS Certificate of PhilGEPS Registration Number 2. Mayor's/Business Permit 3. Income/Business Tax Return 4. DTI Permit <p>NOTE: Bidders may also submit their Bid Proposal and supporting documents through email at: owwalaunion@yahoo.com</p>		

Name of Store: _____

Complete Address: _____

Date Received: _____

Received by (Signature over Printed Name): _____

Telephone/Mobile No.: _____

Email Address: _____

Tax Identification Number (TIN): _____

Note: Please check. ☐ VAT ☐ NON-VAT ☐ Gov't/Coop _____

Canvassed by:  **VERA ANDREI O. LADIO**
Supply and Property Officer

Note: Please ensure that you have submitted/updated your prequalification documents as required by OWWA RWOI Bids and Awards Committee (BAC)